

# United Federation of Osteopathic Societies

## Meeting Minutes

### House of Delegates Meeting

**Chicago Marriott Ballroom E 5<sup>th</sup> Floor**

**July 25, 2019 at 7:30**

<b><u>Society Members Present:</u></b>					
	Alabama	Connecticut	Iowa	New Hampshire	Utah
	Alaska	Delaware	Kansas	New Mexico	Vermont
	AMOPS	Georgia	Louisiana	North Carolina	Virginia
	Arkansas	Hawaii	Maryland	Oregon	Washington
	Arizona	Idaho	Minnesota	Rhode Island	West Virginia
	California	Illinois	Mississippi	South Carolina	Wisconsin
	Colorado	Indiana	Montana	Tennessee	
<b><u>Society Members Absent</u></b>					
	Nebraska	Nevada	Vermont		
<b><u>Inactive Society Members</u></b>					
	North Dakota	South Dakota	Washington, DC	Wyoming	
Item	Topic/Agenda	Discussion	Recommended Action	Responsible Person(s)	Actions/Follow-Up
<b>I.</b>	<b>Meeting Called to Order</b>				
		Meeting called to order	N/A	Karen Nichols, DO	N/A
<b>II.</b>	<b>Approval of Minutes</b>				
		Minutes from July 2018 meeting	Approved	Karen Nichols, DO	N/A
<b>III.</b>	<b>UFOS Purpose/AOA Pledge of Commitment</b>				
		The UFOS Purpose recited and the UFOS Membership was led in reciting AOA Pledge of Commitment N/A	N/A	James Lally, DO	N/A
<b>IV.</b>	<b>Invocation</b>				
		The Invocation was presented	N/A	James Zini, DO	N/A
<b>V.</b>	<b>Head Table Introductions</b>				
		Introduction of the head tables consisting of the AOA and UFOS board members: Members of the upper head table: James Lally, DO (CA) AOA Trustee; Tom Ely, DO (KY), President-elect nominee; Boyd Buser, DO (ME) AOA Past President; William Mayo, DO (MS), AOA President; Karen Nichols, DO, (AZ) UFOS Chair & AOA Past President; Norm Vinn, DO, (CA) UFOS	N/A	Karen Nichols, DO	N/A

		Vice-Chair & AOA Past President and Scott Cyrus, DO, (NM) UFOS Secretary/Treasurer. Members of the lower head table included Barbara Walker, DO, (NC) AOA Trustee; Shannon Scott, DO, (AZ); AOA Trustee; Mark Cantieri, DO, (IN) AOA Trustee; Geraldine O'Shea, DO, (CA) AOA Trustee; Teresa Hubka, DO (IL) AOA Trustee; Sarah Wolfe, DO (OR) AOA Resident Advisor and Seger Morris, DO (MS) AOA New Physician in Practice Trustee.			
<b>VI.</b>	<b>AOA President/Past President/President-Elect Nominee Remarks</b>				
		<p>a.) President Mayo addressed the membership sharing his appreciation for the UFOS support during his presidential year. He participated in the search committee for the new AOA Chief Executive Officer (CEO) and he is excited for the new direction Kevin Klauer, DO, EJD, FACEP will lead the AOA. Dr. Mayo discussed the two pathways for certification and the unfortunate way this was communicated to the profession. He stated both pathways would emphasize osteopathic philosophy with one exam containing questions pertaining to osteopathic manipulative treatments and one without.</p> <p>b.) Dr. Buser addressed the members sharing that he is completing 15 years of BoT service, expressed his appreciation to the AOA board and UFOS for their support, and was honored to represent and serve the profession around the country. He presented a tribute to Larry Bouchard, DO for his leadership and his mentorship. Also, acknowledged his appreciation to the Maine Osteopathic Association for the continuous support.</p> <p>c.) Dr. Ely expressed his appreciation to the UFOS for the honor to serve as the President-elect nominee and truly humbled for the UFOS support. He is enthusiastic to work with AOA President-elect Ronald Burns, DO (FL) and both Dr. Burns and Dr. Ely are impressed with the new CEO. The new AOA leadership will work to address the profession's concerns, promising transparency and requesting the support of the UFOS during this transition.</p>	N/A	Karen Nichols, DO	N/A
<b>VII.</b>	<b>UFOS Chair's Report</b>				
		The Chair's report reflecting this past year was very busy with the new UFOS board members and gave the membership an overview of what has occurred over the last year and how it was		Karen Nichols, DO	

accomplished. She introduced the AOA board members leaving the AOA board. Mark Cantieri, DO, who will be resigning from the AOA Board of Trustees this year. He reflected his gratitude for the opportunity to serve the UFOS and the AOA and looks forward to spending time with his family and grandkids. Barbara Walker, DO, will be leaving after 12 years of service and she offered words of appreciation to the UFOS and the AOA for the opportunity to serve the profession. During her tenure, Dr. Walker was able to lead the AOA in a positive direction and as she reflected on her career, she is grateful to UFOS for allowing her a career in leadership and in politics. Dr. Nichols gave a brief report that the AOA BoT is supporting the current policy of 12-year term limits for the Board of Trustees, unless there is ascension onto the presidential office.

Dr. Nichols asked for a moment of silence in memory of our colleagues who are no longer with us, particularly noting the loss of AOA past President Darryl Beehler, DO.

She introduced the UFOS Advisor and she provided a sincere appreciation for the integral role the advisor play in the UFOS annual meeting. Serving as UFOS Advisors this year:

Joe Molnar, DO (IA)  
Elizabeth Palmarozzi, DO (AL)  
Jan Willcox, DO (VA)  
Lori Kemper, DO (AZ)  
Don Grewell, DO (MO)

Dr. Nichols and Dr. Vinn served as the UFOS representatives to the Caucus and brought forth the names of UFOS to the AOA Board of Trustees. This year the following new names were presented:

Kevin de Regnier, DO (IA) 1<sup>st</sup> Vice President  
Timothy Kowalski, DO (SC) as 2<sup>nd</sup> Vice President  
Julianne Sees, DO (DE) as 3<sup>rd</sup> Vice President

Congratulation to the UFOS members for their new nominations. The entire slate of nominations from the UFOS in addition to the new nominees are:

Thomas Ely, DO AOA President-elect  
James Lally, DO AOA Trustee 3 year term  
Shannon Scott, DO AOA Trustee 3 year term

The UFOS membership now comprises 43% of the votes in the HOD. It is anticipated this shift in the percentage will allow the UFOS to gain a seat on the AOA Board of Trustees in the future.

The UFOS membership was reminded to attend the 10:00 pm Friday night caucus meeting in room 'Chicago A' on the fifth floor of the Chicago Marriott with 2 members from each society. This is important to attend and support the UFOS nominees during the nomination process.

Some background information was provided on the vetting process of how AOA Presidents will be selected in the future. The process will require a letter from the candidate's physician specifying their "fitness for duty" and their ability to accomplish the rigorous schedule demands. Dr. Nichols represents the UFOS as vice chair of this caucus.

If elected, next year Thomas Ely, DO will be inducted as President of the AOA and Dr. Nichols reminded the societies that they could contribute to Tennessee's efforts to celebrate Dr. Ely's presidential inauguration.

Sign-up list for UFOS committee members were circulated by the advisors. The membership was encouraged to sign-up for the Candidate, Rules and/or the Ad hoc committee. The list will be collected and given to the secretary/treasurer for compilation and returned to the UFOS chair for actual selection of the committee members.

The purpose of the UFOS and why the UFOS was formed was explained.

Sign-up for  
UFOS  
committees  
(Candidate,  
Rules, or Ad  
hoc)

		<p>Board members are encouraged to mentor state societies to improve state participation in the UFOS and AOA. Board members will be assigned to a state by the Chair.</p> <p>This year all UFOS members will receive a post meeting survey and all societies are encouraged to give their feedback so to improve the UFOS meetings and processes.</p> <p>The UFOS rules are posted on the UFOS website, <a href="http://www.ufosocieties.org">www.ufosocieties.org</a>, and will be updated over the next year. We will be looking at a larger meeting room and we will work to be improve our organization and processes.</p> <p>The composition of the AOA Board of Trustees was clarified. With the growth of the osteopathic schools, the AOA board should reflect the diversity of our membership. There are more women and younger physicians moving into the workforce, so our AOA board should be more reflective of our changing membership. The AOA term is set at 12 years and members of the board shouldn't expect automatic ascension to the presidency, but should focus on the opportunity for service.</p>			<p>Society members are asked to answer and return the Post-meeting survey questions, sent to the ED's and Presidents</p>
<b>VIII.</b>	<b>Vice-Chair's Report</b>				
		<p>The remarks began with a compliment to Dr. Nichols and her keen eye for details.</p> <p>He asked for approval of the UFOS Rules, there was a motion, and second to approve and the affirmative vote was unanimous. There is a focus in 2019-2020 to improve the UFOS rules for clarity.</p> <p>He present, Karen Nichols, DO, as the single candidate for the office of Chair of UFOS.</p> <p>The election was conducted by ballot.</p>	Approved	Norman Vinn, DO	<p>Rules improvement for 2019-2020</p> <p>Dr. Nichols was elected to serve as Chair of UFOS for a 2 year term</p>
<b>IX.</b>	<b>Secretary/ Treasurer Report</b>				

A new website has been developed and launched this year. The website address, [www.ufosocieties.org](http://www.ufosocieties.org) has been shared with all the society members. The website list our current UFOS and AOA board members, past treasurer's reports and minutes, AOA BoT candidates CV's, rules, by-laws and the contact information for the society members. The website will serve to keep society members current with information from the UFOS. The society members are asked to look at the website and confirm their contact information and notify the secretary/treasurer if there are corrections necessary on the website.

A new bank account is being open at a national bank to avoid the changing of banks with the changing of UFOS officers. This will make the accounting during officer transition smoother. The IRS requirements for a non-profit new account requires UFOS bylaws, articles of incorporation and rules. It was necessary for the UFOS to obtain a new Employer Identification Number (EIN) from the IRS to begin the process. We have contracted with a CPA firm to assist in completing the IRS forms including IRS form 990. The forms have been completed and submitted to the IRS and we are waiting for the IRS letter concerning our non-profit status. The current bylaws are on website and the IRS requires the bylaws be ratified.

The UFOS rules specify the amount of the member's dues. Statements for membership dues were sent to all society members prior to the meeting. The society members' dues are calculated based on the number of delegates, alternate delegates and students attending the meeting. The dues statements are to be completed and returned with payment to the secretary/treasurer. We strive to keep the contact information to the website accurate and current. Completing the dues statement and providing the most current information will assist the secretary in making the website a reliable source of information.

During the officer transition, the previous bank account was closed and the UFOS balance at that time was \$34,259.79. Currently, we await for the IRS letter to open the new bank account.

Scott Cyrus,  
DO

The bylaws  
were ratified by  
the membership

<b>X.</b>	<b>Candidates Committee Report</b>				
		The Candidate Committee was given. Gregory Allen, Jr., DO (RI) and Larry Suess, DO (KY) have been vetted by the committee and will be added to the slate of candidate's names for the AOA Board of Trustees. She completed her report by stated there's a recommendation to possibly have the AOA BoT candidates answer questions and place the answers on the website		Barbara Walker, DO	
<b>XI.</b>	<b>UFOS BoT Candidates</b>				
		The top 5 UFOS BoT candidates were announced in alphabetical order, as ranked in 2018. It was requested to bind the UFOS caucus to support the UFOS candidates and to empower the Chair and Vice-Chair to negotiate with the other states on the UFOS behalf. The motion was made and seconded	Approved	Karen Nichols, DO	
<b>XII.</b>	<b>Reference Committee Report</b>				
		Dr. Scott, Dr. Cantieri, Dr. O'Shea and Dr. Hubka were asked to report on the reference committee resolutions. a.) Dr. Scott presented her report on the HR 200's b.) Dr. Cantieri reported on HR 600's c.) Dr. O'Shea reported on HR 300's d.) Dr. Hubka reported on HR 400's They were thanked for their reports and for all their hard work.		Karen Nichols, DO	
<b>XIII.</b>	<b>AOA BoT Candidates Presentations</b>				
		The candidates for the AOA BoT are asked to speak to the membership for 2 minutes each. The following candidates (in alphabetical order) presented their thoughts to the membership: Gregory Allen, Jr., DO (RI) Mark Bailey, DO (AL) Scott Cyrus, DO (NM) Charles (Chip) Finch, Jr., DO (AZ) William Ashley Hood, DO (MS) Joel Kase, DO (ME) Jennifer Kendall, DO (MN) Brian Loveless, DO (CA) Larry Suess, DO (KY)		Karen Nichols, DO	The society members ranked the candidates and the rankings will be calculated by the Chair, Vice-Chair and 2 appointees

<b>XIV.</b>	<b>Society Members Introduction</b>				
		The members of the UFOS society membership were asked for self-introductions to include stating how long they had been coming to the House of Delegates meeting. Approximately 240 individuals representing our society members attended this meeting with many attending their first meeting. A number of delegates have attended over 40 HOD meetings.		Karen Nichols, DO	
<b>XV.</b>	<b>40<sup>th</sup> Anniversary Celebration</b>				
		The 40 <sup>th</sup> Anniversary Committee, led by Ashley Hood, DO with members Jan Willcox, DO, Julie Sees, DO Wayne McBride, DO and Scott Cyrus, DO gathered at the front of the room and read the history of the UFOS starting as the Small States Federation in 1979. A PowerPoint slide presentation was shown and the song “We are Family” was played as a large cake was rolled down the center isle to the front of the room. All the past presidents were asked to blowout the candles on the cake and the cake was taken to the foyer to be served. Banners and pictures of our past presidents were on display in the back of the room and a “Happy 40 <sup>th</sup> Anniversary” banner was on display in the front of the room. Ruby red balloons lined the room and red roses were presented to Dr. Mayo. Fortieth anniversary pins were passed out to all the individuals attending the meeting. The celebration was memorable and a “good time was had by all”			
<b>VVI.</b>	<b>Adjournment</b>				
		Meeting adjourned at 10:10 pm			

Respectfully submitted



Scott S. Cyrus, DO

UFOS Secretary/Treasurer



August 16, 2019